

**CALIFON BOARD OF EDUCATION
WORK SESSION
MINUTES
August 5, 2011 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:30 p.m. with the following opening statement read by President Galligan:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated July 5, 2011. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School.

II. THE PLEDGE OF ALLEGIANCE

All present participate in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Mr. Kim Schundler
Mr. Alfred Turello (leaves the meeting at 9:10 P.M.)
Mrs. Carolyn Murin
Ms. Kelly Galligan

Absent: Mr. Timothy Ayers

Also Present: Dr. Kathleen Prystash, CSA
Susan Schaffner, SBA
Members of the Public

IV. APPROVAL OF MINUTES

A. Motion to approve the following minutes:

July 20, 2011 Regular Meeting
July 20, 2011 Executive Session

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V. WRITTEN COMMUNICATIONS

1. Meeting Schedule – North Hunterdon Voorhees High School
2. Goal Setting – North Hunterdon Voorhees High School

VI. CHIEF SCHOOL ADMINISTRATOR’S REPORT

- Update on Facilities – Dr. Prystash said the gym floor was completely sanded, finished and re-lined. She also said K-8 classrooms are complete.
- Special Education – Dr. Prystash read a letter from the Department of Education citing no recommendations on our Special Education Review.

VII. PUBLIC COMMENT - None

VIII. BOARD SECRETARY/TREASURER’S REPORT – Report Pending

IX. COMMITTEE REPORTS

CONSENT AGENDA

Matters listed within the consent agenda (designated by *) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Chief School Administrator. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

A. *Finance/Facilities/Transportation*

Mr. Schundler said the committee would meet to review the end of year audit as well as to review the 11-12 budget to actual. The meeting is set for Monday, August 22nd at 7:30 a.m.

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June/July/August Bills List

- *1. Motion to approve the payment of June/July/August 2011 invoices from check number 19182 to check number 19193 in the amount of \$52,401.24
Additions to the list to be handed out at the August 22 nd meeting.

Budget Transfers

- *2. Motion to approve the attached list of budget transfers from July 1, 2011 to July 1, 2011 in the amount of \$1,478.00.

Facility Use

- *3. Motion to approve the following use of facilities:

Califon Recreation Adult Basketball gym 9:00-11:30 am
Sunday Mornings September 11, 2011 to May 20, 2012

B. Curriculum/ Instruction and Technology

Dr. Prystash discussed curriculum that has been written and also new curriculums that must be completed. Mrs. Murin asked about the Middle School math curriculum. Dr. Prystash said information is being gathered. She added she is working with Linkit to set up that program.

C. Legislation and Policy

- Policy book update
The Board discussed the feasibility of hiring a policy manual provider. The pros and cons were discussed.

D. Board Ad Hoc Committees

- Long Range Planning Committee
Mrs. Murin is working with representatives from Tewksbury to set a meeting date.

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E. Personnel - All resolutions on the recommendation of the Superintendent.

Ms. Galligan discussed possibly combining the Teacher in Charge with the Bullying Coordinator. She also asked for an analysis of the funds generated from Grant Writing. Mr. Turello discussed the responsibilities of Milk Coordinator and DI Coach and the possible conflict with teaching duties. Dr. Prystash said the stipend positions can be handled in conjunction with teaching duties. Ms. Galligan asked if a Girls Basketball team would be fielded. Dr. Prystash said yes. Mr. Turello asked for a description of the Athletic Coordinator position. Dr. Prystash said she schedules transportation, referees and games. Ms. Galligan asked about the Dance Monitor. Dr. Prystash described the position.

2011-2012 Extra Curricular Appointments

*1 Motion to approve the following extra curricular appointments for the 2011-12 year:

Cheerlead Coach	Carolyn King	\$2,100.
Milk Coordinator	Leslie Weiss	\$ 800.
DI Coach	Leslie Weiss	\$ 1,000.
8 th Grade Advisor	Kathy Brown	\$ 1,100.
Dance Monitor	Lori Montesion	\$ 50.
Yearbook Coordinator	Carolyn King	\$ 1,800.
Teacher in Charge	Linda Patterson	\$ 2,700.
Grant Writer	Linda Patterson	\$ 2,500.
Boys Basketball Coach	Tom Cutshaw	\$ 2,300.
Co-Ed Soccer	Tom Cutshaw	\$ 1,400.
Athletic Coordinator	Melissa Fogg	\$ 500.

Non Tenured Teaching Staff 2011-12

*2 Motion to approve appointment of the following non-tenured professional staff shown below for the 2011-12 School Year, on the salary guide at the classification and step as indicated, salary pending upon settlement of the negotiated agreement between the Califon Board of Education and the Califon Education Association.

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Name	Position	FTE	Col/Step	Tenure Date
	Non-Tenured Teachers			
Patricia Cassa	Special Education	PT	.5	MA15 Step 10 \$29,001.00

Dr. Prystash reviewed the qualifications of the candidate she was proposing. The board discussed this position.

Non CEA Staff 2011-12

*3 A motion to approve the following non bargaining unit staff for the 2011-2012 year:

A. Kyle Kays Special Education Aide \$16,478.00 1.0 FTE

F. Communications

Dr. Prystash reviewed the goals for the School and the Board. The Board will discuss these goals at the September work session.

Board Goals

Dr. Prystash reviewed these goals. Mrs. Murin said she would like to see a compiled Policy Book added to the goals. Mr. Schundler said negotiations training should also be added.

Mr. Turello leaves the meeting at 9:10 p.m.

X. OLD BUSINESS

The Board discussed the process for taking the minutes at the regular meeting. Also discussed was the audio recording of the meeting.

XI. NEW BUSINESS - None

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XII. PUBLIC COMMENT

Mr. Dan Prystash commented on student assessments. He said core curriculum standards, along with NJASK requirements must be taught. He added the State of NJ staff who score tests are not well paid and time restrictions limit proper grading of these tests.

Mrs. Cathy Smith said she supported the Open Public Meetings. She asked if the meetings would return to a regular sequence in September. Ms. Galligan said the changes were made due to conflicts in vacation schedules. Mrs. Smith also complimented Dr. Prystash on hiring staff with dual certifications that can be better utilized on the schedule.

XIII. EXECUTIVE SESSION - None

XIV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mrs. Murin and seconded by Mr. Schundler to adjourn at 9:31 p.m.

The motion carried unanimously on a voice vote.

Respectfully Submitted,

Susan Schaffner
Board Secretary